



PHSDSBC

Public Health and Social Development
Sectoral Bargaining Council

ADVERTISEMENT

INTERNS: MARKETING AND COMMUNICATIONS (2)

INTERN: HUMAN RESOURCE MANAGEMENT (1)

INTERN: DISPUTE MANAGEMENT (1)

1. Introduction

1.1. The Public Health and Social Development Sectoral Bargaining Council (PHSDSBC) is designated in section 36 of the Labour Relations Act, 66 of 1995, to promote labour peace through constructive collective bargaining and expeditious resolution of disputes.

1.2. The PHSDSBC has a vacancy for: Various Internship Programme

2. Directions to candidates

2.1. **Closing date:** 26 August 2024 at 16h00

2.2. **Note:** Applications **must** include a detailed curriculum vitae and certified copies of the following:

2.2.1 Identity document, grade 12 certificate and all tertiary qualifications.

Failure to submit certified copies will result in your application being disqualified.

2.2.2 Foreign qualifications must be accompanied by an evaluation report issued by SAQA.

2.3. **Applications:** Please ensure that you submit your application before the closing date, as no late applications will be considered. Due to the large number of applications, we envisage receiving, applications will not be acknowledged. Should you not be contacted within three months of the closing date of the advertisement, please consider your application unsuccessful. The PHSDSBC reserves the right not to fill a position. Should, during any stage of the recruitment process, a moratorium be placed on the filling of posts or the PHSDSBC be affected by any process such as, but not limited to, restructuring or reorganization of positions, the PHSDSBC reserves the right to cancel the recruitment process and re-advertise the post at any time in the future.

2.4. **Important:** The PHSDSBC is an equal opportunity and affirmative action employer. We intend to promote representativity in the PHSDSBC through the filling of posts. Shortlisted candidates will be required to be available for assessments and interviews at a date and time as determined by the PHSDSBC. All shortlisted candidates will be subjected to personnel suitability evaluations.

2.5. The successful candidate will be subjected to security vetting. The PHSDSBC will conduct reference checks, which may include social media profiles of shortlisted candidates. Applicants must declare any pending criminal or disciplinary investigations, or any other allegations, against them. Should any of the aforementioned be uncovered during/after the interview process, the application will not be considered, and in the unlikely event that the person has been appointed, such appointment will be terminated.

2.6. All applicants are required to declare any conflict or perceived conflict of interest and disclose memberships of boards and directorships that they may be associated with

3. Details of post

Post: Intern: Marketing and Communications (Reference number: 31/07/2024/ICT/IMARCOM/003)

Post: Intern: Human Resource Management (Reference Number: 31/07/2024/CSD/IHRM/004)

Post: Inter: Dispute Management (Reference number: 31/07/2024/DM/IDM/001)

3.1. **Salary:** R 6 282.00 per month

3.2. **Centre:** Gauteng (Centurion)

3.3. **Requirements:** The applicant must be an unemployed South African youth who has completed and passed grade 12 (matric). Must have passed and completed the following Diploma/degrees: a bachelor's degree in marketing, communications, Human Resources Management, Industrial Psychology, Labour Relations, Labour Law or related field at any recognized South African institute of higher education and training. A NQF level 8 qualification will serve as an advantage. Hold a valid South African identity document. The applicant must not have been exposed to any work experience in their area of study or have participated in an internship programme previously.

3.4. **Applications:** These must be accompanied by an application letter (cover letter), certified copies of identity document and relevant qualifications, not older than three months. **All documents must be scanned as a single document when submitting online.**

3.5. **Critical performance areas:** These will include, but are not limited to, marketing and communications, Human Resource Management, and Dispute Management functions. The successful candidate must enter into an employment contract and sign a performance agreement with the PHSDSBC.

3.6. **Enquiries:** Any queries must be directed to the Human Resources Department, 012 765 5100.

Click the link: <http://www.executiveplacements.com/liMyjobs.asp>