

**Mpumalanga PHSDSBC Quarterly report
01 October 2017 -31 December 2017**

1. INTRODUCTION

This report is a presentation of the work performed by the Mpumalanga Chamber. The report covers the period 01 July 2017 – 30 September 2017.

2. Meetings in this Period

- 2.1 11 October 2017 – Special Chamber Meeting
- 2.2 29 November 2017- Chamber Meeting

3. Chamber Management Committee elected at the Chamber Meeting Preceding the Council AGM.

No.	Office Bearer Name	Constituency
1.	Ms Phina Mashile (Chairperson)	Labour
2.	Mr Silence Matsane (Vice-Chairperson)	The Employer
3.	Ms Masedi Lonkokile (Chamber Secretary)	Secretariat

4. Chamber Administration

2. OPTIMAL PARTICIPATION BY PARTIES TO MAXIMISE THE EFFICIENCY OF THE CHAMBER

STANDARD	INDICATOR	EXPECTED OUTCOME/ TARGET	ACTUAL PERFORMANCE	VARIANCE	COMMENTS
----------	-----------	-----------------------------	--------------------	----------	----------

2.1 Regular and consistent attendance of	Attendance of meetings by parties.	All parties must attend at least 90% of	100% attendance by all parties	0%	The level of attendance by Parties to the Chamber has improved.
--	------------------------------------	---	--------------------------------	----	---

1. Mpumalanga Chamber Evaluation						
STANDARD	INDICATOR Meeting Date	EXPECTED OUTCOME/TARGET	ACTUAL PERFORMANCE	Variance	COMMENTS	REMEDIAL ACTION
1.1 Chamber notices, agenda and minutes must be sent out Seven (7) days before the meeting.	11 October 2017 (Special Chamber Meeting)	100% Compliance (Chambers meeting notice, agenda items and minutes must be send out seven (7) days before the meeting of the Chamber).	06 October 2017	-3 Days	The meeting was convened successfully	N/A.
	29 November 2017 (Chamber Meeting)	100% Compliance (Chambers meeting notice, agenda items and minutes must be send out seven (7) days before the meeting of the Chamber).	22 November 2017	None	The meeting was convened successfully	
1.2 Chamber Annual Reports to be submitted Forty-Five (45) days before the	N/A	100% Compliance (All Chamber Annual Reports are submitted forty-five (45) days before the Council	N/A	N/A	All Chamber Annual Reports were submitted forty-five (45 days) before the Council AGM).	N/A

Council AGM.		AGM) on or before 30 April 2017.				
1.3 All meeting bundles of documents must be ready on the day of the meeting. (i.e. conglomeration of all documents that must have been distributed beforehand)	11 October 2017 (Special Chamber Meeting)	100% Compliance (Chambers meeting notice, agenda items and minutes must be send out seven (7) days before the meeting of the Chamber).	100% 11 October 2017	0%	The meeting was held successfully.	N/A.
	29 November 2017	100% Compliance (Chambers meeting notice, agenda items and minutes must be send out seven (7) days before the meeting of the Chamber).	100% 29 November 2017	0%	The meeting was held successfully.	N/A.
meetings by both parties.		scheduled Chamber meetings.				
2.2 Every party would be represented by	Number of parties who submit letters	100% Compliance	100%	0%	N/A	

1.4 Minutes must be to the acceptable standard.	11 October 2017 (Special Chamber Meeting)	100% Compliance	No correction were made to the minutes	-100%	N/A	None
	29 November 2017 (Chamber Meeting)	Minutes will be adopted in the Chamber meeting of 01 February 2018.	Minutes will be tabled in the Chamber meeting dated 01 February 2018 for inputs and/or corrections by Parties to the Chamber.	N/A	N/A	None
the authorized representatives.	of credence 45 days before the Council AGM.	(All Parties must produce the letters of credence for every chamber representative).	Parties submit their letters of credence before the AGM.			

3. ENSURE SPEEDY FINALIZATION OF AGENDA ITEMS

STANDARD	INDICATOR	EXPECTED OUTCOME/TARGET	ACTUAL PERFORMANCE	VARIANCE	COMMENTS
3.1 Agenda items must be submitted to Chamber Secretary fourteen (14) days before the Chamber meeting.	Number of agenda items submitted within 14 days before the Chamber Meeting.	100% compliance All agenda items are submitted fourteen (14) days before the meeting.	100%	0%	N/A
3.2 Agenda items to be finalized within three (3) Normal meetings.	Number of Agenda items finalized within three (3) normal meetings.	100% compliance	0% Most of the agenda items were not finalized within three (3) meetings.	-100%	No agenda items were finalized within three (3) normal meetings.

3 FACILITATE THE STREAMLINING OF AGENDA ITEMS TO ENSURE THAT CHAMBER OPERATES OPTIMALLY

STANDARD	INDICATOR	EXPECTED OUTCOME	ACTUAL PERFORMANCE	VARIANCE	COMMENTS
3.2 Parties to hold a caucus at least a day before the meeting.	Number of caucuses held	100% Compliance (All parties hold caucuses before the Chamber meeting).	50% Compliance The Employer is holding its Caucuses days before the meeting.	-50 % compliance.	Labour is still to hold its Caucuses before the Chamber meetings.
3.3 Chamber Management Committee must have a meeting before the Chamber meeting.	Number of meetings held	100% Compliance (Chamber Management committee must hold a meeting before the Chamber meeting).	100% Chamber Management Committee holds its meetings at least 30 minutes before the start of the Chamber meeting.	0%	Chamber Management Committee holds its meetings at least 30 minutes before the start of the Chamber meeting.

4 ENSURE THAT AGENDA ITEMS ARE ATTENDED TO AND RESOLVED SPEEDILY

STANDARD	INDICATOR	EXPECTED OUTCOME	ACTUAL PERFORMANCE	VARIANCE	COMMENTS
4.1 All parties must be mandated to engage on all items on the agenda.	Number of parties with mandate to engage.	100% Compliance (Parties come in a meeting with mandated positions).	100% compliance All parties have mandate to engage on the matters before the agenda.	0%	N/A

5 ENSURE SMOOTH IMPLEMENTATION OF COLLECTIVE AGREEMENTS BY THE EMPLOYER					
STANDARD	INDICATOR	EXPECTED OUTCOME	ACTUAL PERFORMANCE	VARIANCE	COMMENTS
5.1 Every Chamber must establish a Task Team to monitor new collective agreements.	The number of Chambers with functional Task Teams.	All Chambers have established implementation Monitoring Task Teams for new collective agreements.	N/A	N/A	N/A
5.2 At least one (1) Chamber report on monitoring of	The number of Chambers that submit monitoring reports.	Report on the implementation monitoring of a Collective Agreements.	The Chairperson and Vice Chairperson would be responsible to convene these	N/A	N/A

implementation of a collective agreement.			meetings and ensure that parties attend and reports are tabled to the Chamber.		
---	--	--	--	--	--

6 MEASURE THE LABOUR PEACE AND RELATIONSHIP AMONG PARTIES (refer to completed Strike Action template hereunder)					
STANDARD	INDICATOR	EXPECTED OUTCOME	ACTUAL PERFORMANCE	VARIANCE	COMMENTS
6.1 Zero wild cat strikes.	The number of wild cat strikes that occurred within the Chamber's jurisdiction.	Report of wild cat strikes that occurred within the Chamber's jurisdiction.	Not reported in the Chamber.	Nil	This matter has been set down as a standing agenda point.
6.2 Zero walk-out	The number of walk-out that occurred within the Chamber's jurisdiction.	Report on walk outs that occurred within the Chamber's jurisdiction.	No recorded walkout.	Nil	This matter has been set down as a standing agenda point.
6.3 Minimal disputes related to the Chamber items.	The number of disputes declared in	Report on disputes that related to the	None	Nil	This matter has been set down as a standing agenda point.

	relation to an agenda item.	Chamber agenda item.			
--	-----------------------------	----------------------	--	--	--

7 ENSURE CAPACITY BUILDING FOR CHAMBERS					
STANDARD	INDICATOR	EXPECTED OUTCOME	ACTUAL PERFORMANCE	VARIANCE	COMMENTS
7.1 Twenty (20) Chamber Management Committee members must attend the EXCO and Chamber Management workshop.	The number of Chamber Management Committee members who attend the EXCO and Chamber Management workshop.	All twenty (20) Chamber Management Committee members subjected to Capacity Building by EXCO.	0%	-100%	Most of the Chamber Management Committee members were retained.
7.2 Submit the training needs to Council.	The number of training needs submitted per Chamber.	The Chambers training needs analysis tool	Not yet submitted.	Zero	Chamber Training sessions are envisaged to commence in the year 2018.

		was forwarded to parties.			
7.3 To have a Chamber operational planning session once a year.	The number of successful operational planning sessions undertaken by the Chamber.	All Chambers to hold operational planning sessions.	No yet submitted.	Zero	Not yet convened due to financial constraints.

5. Reporting on Industrial Action

None reported at this Chamber for the reporting period.

No	Chamber	District and City	Institution /s involved	Reason mentioned for the strike, type and duration taken	Leading Trade Union/s involved	Number and categories of employees involved	Action taken by Chamber parties	Recommended support Expected
1.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

6. PROMINENT ISSUES REQUIRING EXCO AND/OR COUNCIL ATTENTION.

There is no prominent issue that requires the attention of EXCO and or the Council.

7. LIFESPAN

LIFESPAN OF AGENDA ITEMS						
NO	ITEMS	SPONSORED BY	LIFESPAN	STATUS	ANALYSIS	REESOLVED/NOT RESOLVED
1.	The Provincial Department of Health Organogram	The Employer (Department of Health)	12 November 2008 - To date Eight (8) years and	Currently on the agenda of the Chamber.	The Employer managed to source the departmental structure for the entire Mpumalanga province.	Not yet resolved

LIFESPAN OF AGENDA ITEMS						
NO	ITEMS	SPONSORED BY	LIFESPAN	STATUS	ANALYSIS	REESOLVED/NOT RESOLVED
			Ten (10) months		Labour also requested the Employer to convene a workshop around the organogram were the Employer will be explaining the importance of each post or department.	
2.	Long Service Awards	PSA	11 December 2012-To date Four (4) years and nine (9) months	Currently on the agenda of the Chamber.	Labour requested the Employer to submit a comprehensive report which would indicate the number of employees that were awarded as well as their years of services.	Not yet resolved

LIFESPAN OF AGENDA ITEMS						
NO	ITEMS	SPONSORED BY	LIFESPAN	STATUS	ANALYSIS	REESOLVED/NOT RESOLVED
					The item has been retained on the agenda for progress reporting.	
3.	The Dilapidated Lydenburg Hospital	PSA	25 October 2013-To date Three (3) years and nine (9) months	Currently on the agenda of the Chamber.	The item was retained on the agenda for progress reporting purpose.	Not yet resolved
4.	Occupational Health and Safety	HOSPERSA	11 June 2014-To date Three (3) years and five (5) years	Currently on the agenda of the Chamber.	The Employer to make a presentation on the item in a Special Chamber requested in October 2017. Parties agreed to retain the matter on the agenda for progress reporting.	Not yet resolved

LIFESPAN OF AGENDA ITEMS						
NO	ITEMS	SPONSORED BY	LIFESPAN	STATUS	ANALYSIS	REESOLVED/NOT RESOLVED
5.	Staff Shortage	HOSPERSA	11 June 2014- To date Three (3) years and five (5) months	Currently on the agenda of the Chamber.	The Employer to present a comprehensive report on the number vacant funded posts filled, and those yet to be filled.	Not yet resolved
6.	Staff Attitude	DENOSA	07 November 2014- To date Three (3) years	Currently on the agenda of the Chamber.	A Workshop on the item was convened in February 2017 wherein the Employer made a presentation on the item. DENOSA also made a presentation in the Chamber meeting of 25 July 2017. Parties to the Chamber further agreed that training should be conducted	Not yet resolved

LIFESPAN OF AGENDA ITEMS						
NO	ITEMS	SPONSORED BY	LIFESPAN	STATUS	ANALYSIS	REESOLVED/NOT RESOLVED
					jointly with the Employer and DENOSA, the logistical arrangements to that effect would be done on a bilateral level for reporting at the level of the Chamber.	
7.	Prohibition of Social Development Building G1 Graskop in terms of OHSA	NEHAWU	10 August 2016 to date One (1) year and three (3) months	Currently on the agenda of the Chamber.	The item was introduced after the Department of Labour had issued a notice stating that the Building G1 in Graskop was supposed to be closed as it was hazardous to the Employees, the Employer has reported progress on the item, however, Labour is of	Not yet resolved

LIFESPAN OF AGENDA ITEMS						
NO	ITEMS	SPONSORED BY	LIFESPAN	STATUS	ANALYSIS	REESOLVED/NOT RESOLVED
					the opinion that the Employer is not really making any progress in terms of Occupational Health and Safety issues at the premises. The item is currently being discussed at the level of the Chamber.	
8.	Infrastructural challenges	NEHAWU	10 August 2016 to date- One (1) year and three (3) months	Currently on the agenda of the Chamber.	The item remains on the agenda of the Chamber and a Task Team was established on 12 September 2017 to deal with the item for reporting at the level of the Chamber.	Not yet resolved
9.	Student Nurses Status	DENOSA	25 July 2017 to date	The item is currently being discussed at	The Employer and Organized Labour to	Not yet resolved

LIFESPAN OF AGENDA ITEMS						
NO	ITEMS	SPONSORED BY	LIFESPAN	STATUS	ANALYSIS	REESOLVED/NOT RESOLVED
			Two (2) meetings	the level of the Chamber.	engage outside the ambit of the Chamber, in attempts to resolve the item.	
10.	Consultation on Policies	The Employer (DSD and DoH)	25 July 2017 to date Two (2) meetings	The item was removed from agenda of the Chamber in the Chamber meeting dated 29 November 2017.	No analysis required due the item having been removed from the agenda of the Chamber.	Not yet resolved
11.	Recruitment and Selection	Department of Health	12 September 2017 to date Three (3) meetings	The item is currently being discussed at the level of the Chamber.	No analysis needed as the item is still being discussed at the level of the Chamber.	Not yet resolved

LIFESPAN OF AGENDA ITEMS						
NO	ITEMS	SPONSORED BY	LIFESPAN	STATUS	ANALYSIS	REESOLVED/NOT RESOLVED
12.	Provincial Employee Sport and Recreation (ES&R) Policy	Department of Health	12 September 2017 to date Three (3) meetings	The item is currently being discussed at the level of the Chamber.	No analysis needed as the item is still being discussed at the level of the Chamber.	Not yet resolved
13.	Food Service Standard Operating Procedures	Department of Health	12 September 2017 to date Three (3) meetings	The item is currently being discussed at the level of the Chamber.	No analysis needed as the item is still being discussed at the level of the Chamber.	Not yet resolved
14.	Withdrawal of Policies	DENOSA	12 September 2017 to date Three (3) meetings	The item is currently being discussed at the level of the Chamber.	No analysis needed as the item is still being discussed at the level of the Chamber.	Not yet resolved

LIFESPAN OF AGENDA ITEMS						
NO	ITEMS	SPONSORED BY	LIFESPAN	STATUS	ANALYSIS	REESOLVED/NOT RESOLVED
15.	Backdate of Nurses Translations	DENOSA	12 September 2017 to date One (1) meeting	The item was introduced and removed in the same meeting of 12 September as Labour would exercise its right in regards to the backdated payments for nurses translated and re-introduced in a different name as "Feedback on Nurses Translations as the Employer wanted to provide a status report on the Nurses who were yet to be translated.	The Employer indicated that it currently did not have a mandate to pay backdated for nurses who had been translated to OSD.	Not resolved

LIFESPAN OF AGENDA ITEMS						
NO	ITEMS	SPONSORED BY	LIFESPAN	STATUS	ANALYSIS	REESOLVED/NOT RESOLVED
16.	Feedback on Nurses Translations	Denosa and Employer	12 September 2017 to date Three (3) meetings	The item is currently being discussed at the level of the Chamber.	No analysis required as the item is still being discussed at the level.	Not yet resolved
19.	Shortage of Water and Sanitation at Moremela and Hluvukani DSD Offices	NEHAWU	12 September 2017 to date Three (3) meetings One (1) meeting	Parties to the Chamber agreed to encapsulate the item into the item on Infrastructural Challenges moving forward.	The item is currently being discussed by parties to the Chamber and has been merged with the item "Infrastructural challenges."	Not yet resolved

LIFESPAN OF AGENDA ITEMS						
NO	ITEMS	SPONSORED BY	LIFESPAN	STATUS	ANALYSIS	REESOLVED/NOT RESOLVED
20.	Transferring of Dark Room Operators	NUPSAW	29 November 2017 One (1) meeting	The item was introduced for the first time in the Chamber meeting dated 29 November 2017 and the Employer should provide a response in the Chamber meeting dated 01 February 2018.	No analysis required as the item is still under discussion at the level of the Chamber.	Not yet resolved
21.	Fixed Term Contracts	NEHAWU	29 November 2017 One (1) meeting	The item was introduced for the first time in the Chamber meeting dated 29 November 2017 and the Employer proposed to have a bi-lateral with organized Labour on	No analysis required as the item is still under discussion at the level of the Chamber.	Not yet resolved

LIFESPAN OF AGENDA ITEMS						
NO	ITEMS	SPONSORED BY	LIFESPAN	STATUS	ANALYSIS	REESOLVED/NOT RESOLVED
				the issue for a response to be provided in the Chamber meeting dated 01 February 2018.		
23.	Industrial Action	Secretariat	20 August 2013-To date Standing agenda item	Parties to the Chamber to present a regular report as and when there were Labour unrests.	The Employer reported there was no industrial action in this reporting period. The item has been introduced to monitor all the industrial actions that took place in the province. The Council had developed a standard template that would utilized to report industrial actions.	N/A

